

Minnregs 2024 Staff Meeting Summary September 11, 2024

Six (7) Officer/Staff members were in attendance and included: Clive Bailey, Thom Dupper, Deb Dupper, Dr. Gloria Hill, Vivian O'Dell (Recording Secretary), Al Shields, and George Suther (Treasurer).

Welcome: This meeting was called to order at 2:30 pm by Minnreg President, Thom Dupper.

Review of Minutes: A summary of the July 10, 2024 Minnregs Staff Meeting was sent electronically to all staff on August 5, 2024, by Vivian O'Dell, Minnregs Recording Secretary. There was no meeting held in August.

Financial Report: Looking ahead to the 2025 budget, please review the Treasurer's budget reports and consider your activities for 2025. We are looking to take the 2024 **Actuals** and add a percentage that has not yet been determined.

Action Item: Al and Deb, look back at the attendance and cost for the year's Socials and Luncheons and check with vendors to see if increases in cost will be happening. This will help to determine the needed percentage for 2025.

Old Business: **Staff Position Descriptions:** Thom reported that policies and procedures have been submitted, but more detail is needed on some reports.

New Business: **Elections:** The current staff have all been nominated for the current election by Thom Dupper. There are 5 positions up for re-election on the Board of Trustees.

Clive Bailey asked who should own the software subscriptions for the organization. Some are under the Treasurer and other are under Info. Deb Dupper asked why they aren't all under Administration. There was more discussion, but no change was decided.

Thom said that GTE has a business credit card with cash back. There was discussion and the following **Action Item** assigned: George Suther will investigate cash back credit/debit card possibilities from GTE and other institutions.

Thom suggested that the Bylaws need to be started from scratch and redone to eliminate the need for annual revisions.

Upcoming Events: Wendy Hugar has purchased tickets to an Elvis Tribute at the Largo Arts Center. Please offer any suggestions for upcoming member events to Wendy.

Next 3 Luncheons:

September 18th is "Homecoming" with a theme of football and school attire. The program is related to our Community donations and will highlight 3 guest speakers.

October 16th will be "Octoberfest" theme and the program will highlight Heritage Village and a musician.

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Upcoming Events: (continued)

November 20th will be a Thanksgiving theme and the program will be a speaker from Guardian Ad Litem for Children.

December 18th will be a Christmas theme and celebration.

Saturday December 7th is a special event for special needs individuals and is by invitation only.

Gloria mentioned that she was asked to be on the Advisory Council for Ready for Life, but she declined the offer due to it being a conflict of interest based on her work with MVA.

Good of the Order: We are doing a good job!!

Next meeting will be Wednesday, October 9, 2024 at 2:30 pm, at the Minnregs Office.

Adjourn: Meeting adjourned at 3:40 pm

Respectfully submitted,
Vivian O'Dell
Minnregs Recording Secretary