

Minnregs 2024 Staff Meeting Summary June 12, 2024

Eight (8) Officer/Staff members were in attendance and included Thom Dupper; Deb Dupper, Al Shields; Dr. Gloria Hill, Wendy Hugar; and Vivian O'Dell (Recording Secretary).

Welcome: This meeting was called to order at 2:30 pm by Minnreg President, Thom Dupper.

President's Comments: Thom Dupper introduced Clive Bailey, who will now be in charge of all official MVA records. He will document MVA inventory (real and virtual), and keep track of service contracts and the due dates for these contracts. Welcome Clive!

Review of Minutes: A summary of the May 8, 2024 Minnregs Staff Meeting, was emailed electronically on June 9, 2024, by Vivian O'Dell, Minnregs Recording Secretary.

Financial Report: Thom Dupper reviewed the departmental budgets report in George Suther's absence.

Old Business: The Policies and Procedures Committee consists of Thom Dupper, George Suther and Clive Bailey.

New Business: All staff members are requested to provide a detailed job description (first draft) of their position to Thom Dupper by the end of June 2024.

Clive Bailey brought up that using debit cards is risky. We should look into using a corporate credit card system.

Wendy Hugar will ask Dave Hewitt, Office Manager, to either have the popcorn machine fixed or purchase a new one.

Upcoming Events:

Al Shields is looking at other possible places for our Socials.

Gloria Hill has a speaker for the September luncheon and wants to be able to provide a nice plaque for our speakers. Thom will work with Gloria to design the plaque. We will be donating \$6,000 to Children's Cancer Center and \$6,000 to our September speaker.

Gloria also mentioned our Special Needs Christmas Dinner hosted by Gloria and Wendy Hugar.

**Minnregs 2024 Staff Meeting Summary
June 12, 2024**

Upcoming Events: (continued)

Wendy Hugar is looking into a visit in October 2024 to the Chihuly Museum.
She is also looking into a ball game of the Clearwater Thrashers at the Phili Field.

Deb Dupper announced themes for our luncheons as follows:

June luncheon is "Cruising",

July luncheon is July 4th,

No luncheon in August,

September luncheon will be Labor Day, Working People,

October luncheon will be October Fest, and

November theme will be Thanksgiving.

Good of the Order:

Next meeting will be Wednesday, July 10, 2024 at 2:30 pm, at the Minnregs Office.

Adjourn: Meeting adjourned at 3:30 pm

Respectfully submitted,
Vivian O'Dell
Minnregs Recording Secretary