

Minnregs 2023 Staff Meeting Summary
April 12, 2023

Eight (8) Officer/Staff members were in attendance and included: Thom Dupper; Al Shields; George Suther (new Treasurer); Sam Janofsky; Dave Hewitt; Wendy Hugar; Dr. Gloria Hill; and Vivian O'Dell (Recording Secretary).

One (1) Board of Directors present: John Bowers (Board Chairman).

Guests: Deb Dupper.

Welcome: This meeting was called to order at 2:31 pm by Minnreg President, Thom Dupper.

President's Comments: President Thom Dupper sent around a list of officers/staff with contact information and asked everyone to make sure their information is correct.

Approval of Minutes: The summary of the March 8th, 2023 Minnregs Staff Meeting minutes was emailed electronically on April 9, 2023 by Vivian O'Dell, Minnregs Recording Secretary. A motion was made by Sam Janofsky to approve the minutes. Seconded by John Bowers. All approved.

Financial Reports: The majority of this meeting will be about reports from budget supervisors and activities.

Deb Dupper reported on Luncheons. March luncheon attendance was 95. April's theme is Luau. 61 signed up so far. She purchased décor for the Mardi Gras celebration for next year because it was 90% off the regular price.

There was an update on Shirley Murphy's recovery.

Wendy Hugar reported that the golf event was a hit with 32 in attendance. May 11th (Thursday) will be our Picnic at Seminole Lake Park and we are scheduled to attend the July 26th Rays home game against the Marlins. Reservations will be limited.

Al Shields oversees our Socials and Golf events. The May Social will be at Fat Cat Tavern. He is planning to hold our socials there every other month.

Gloria Hill reported that we are purchasing iPads for Morgan Fitzgerald. George was asked to move the money necessary for that purchase. We have a scholarship winner from Lakewood High School named Destiny Gunn. She does not yet know that she has won the scholarship of \$10,000. There are 2 people scheduled for the May Luncheon and we are asked to bring men's socks and T-shirts. No white.

Dave Hewitt installed a lock on the door of the inside office (front). He also installed a mailbox in the hallway for when someone checks the outside mail. It was also decided to keep Spectrum for the office TV.

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Sam Janofsky reported on our investments. Our annuity rep. has been in the hospital, so information has been hard to come by. Sam is working with George Suther to get all access. Both of our accounts are higher than last reported.

Thom Dupper sent out job descriptions for review by each person in the various positions. Please report back to Thom with any changes. The By-Laws are currently inaccurate. Updates are needed. The Board will review our By-Laws for changes. We need to have accurate information on our organization's operations and Succession Planning.

Old Business: None

New Business: New Sheriff (Treasurer) - George Suther. We are transitioning from a social club to a business plan.

George Suther – Goal is to put us on a footing we understand. MVA Monthly Cash Projections. When you know your expenses for the month, let George know so he can transfer funds if necessary. We may transition from using debit cards to credit cards in the future.

New policy – At the beginning of each month, all staff members with budget responsibility will report to the Treasurer (George) their spending requirements for that month. Send an email to George if you are over your budget allotment. He is using Quicken.

Good of the Order:

Next meeting will be Wednesday, May 10, 2023, 2:30 pm, at the Minnregs Office.

Adjourn: Meeting adjourned at 3:43 pm.

Respectfully submitted,
Vivian O'Dell
Minnregs Recording Secretary