

Minnregs 2023 Staff Meeting Summary January 11, 2023

Nine (9) Officer/Staff members were in attendance and included Thom Dupper; Al Shields; Dave Hewitt; Wendy Hugar; Vivian O'Dell (Recording Secretary); Sam Janofsky; Dr. Gloria Hill; Loni Wellington; and Betty Held (Treasurer).

One (1) Board of Directors present: John Bowers (Board Chairman).

Welcome: This meeting was called to order at 2:30 pm by Minnreg President, Thom Dupper.

President's Comments: Thom Dupper introduced Loni Wellington as incoming Treasurer and Wendy Hugar as incoming VP Member Activities.

Approval of Minutes: The summary of the Nov. 9, 2022 Minnregs Staff Meeting was emailed electronically on Wednesday, Dec. 7th and again on Tuesday, Jan. 10th, 2023, by Vivian O'Dell, Minnreg Recording Secretary.

Financial Report: Review of 2023 MVA Budget which was approved on October 19, 2022. Officers and staff asked to operate within their assigned budgets.

Old Business:

President, Thom Dupper reviewed 2023 MVA Staff Procedures and official email accounts.

Expenses: All staff responsible for budgets are also responsible for a correct entry to JotForm within 24 hours of expenses incurred. This Expense Reporting form is located on JotForm under "Forms." If you spend your own money, you will only be reimbursed thru Zelle or GTE accounts.

New Business:

President, Thom Dupper stated that our goal is to automate as much as possible to help with officers' workload. We will begin tracking income January 1, 2023.

Dave Hewitt, Office Manager, asked that everyone please verify their events on the calendar are correct.

Volunteer Recruiting: Penny Rasmussen and Carol Moyer would like to volunteer to help on the Scholarship Committee and possibly with some member events.

We need to list new members so we can encourage them to get involved.

Sam Janofsky suggested we send out a press release about our contributions to the community. Much discussion ensued. Gloria Hill said "that is not why we do it." Loni Wellington said the information on the Minnreg webpage (no "s") is all old information. Sam said it would be a way to reach former Honeywell employees who may want to get involved in our organization.

Thom Dupper said business cards for the officers will be provided at the January Luncheon, but we will pass on the idea of a press release at this time.

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Continuing New Business:

Upcoming Events: April Open House

Further discussion of possible events for 2023, please contact Wendy Hugar with suggestions. Luncheon speakers are already scheduled.

Good of the Order:

Next meeting will be Wednesday, February 8, 2023 at 2:30 pm, at the Minnregs Office.

Adjourn: Vivian O'Dell moved to adjourn at 3:27 pm, seconded by Betty Held. All approved.

Respectfully submitted,
Vivian O'Dell
Minnreg Recording Secretary