

Minnregs 2022 Staff Meeting Summary November 9, 2022

Six (6) Officer/Staff members were in attendance and included Thom Dupper; Al Shields; Vivian O'Dell (Recording Secretary); Sam Janofsky; Dr. Gloria Hill; and Betty Held (Treasurer).

One (1) Board of Directors present: John Bowers.

Three (3) General membership present: Deb Dupper; Dave Hewitt; and George Suther.

Welcome: This meeting was called to order at 2:30 pm by Minnreg President, Thom Dupper.

President's Comments: Thom Dupper shared the results of the member survey sent out last month.

Approval of Minutes: The summary of the Oct. 12, 2022 Minnregs Staff Meeting were emailed electronically on Tuesday, Nov. 8th by Vivian O'Dell, Minnreg Recording Secretary. A motion was made by Dr. Gloria Hill to approve minutes, 2nd by Sam Janofsky, all approved.

Financial Report:

Thom Dupper reported that everyone is doing well with their individual budgets. Al Shields had questions about his door prize budget and George Suther explained why the report was not as Al expected due to the JotForm system and how/when the forms are completed. Forms should be filled out based on the date the money was spent, not when the expense will be used by MVA. Discussion: When an expense is incurred. Accrual System. Our report & FRS account will never match but should be within 1-2% by the end of the year.

Old Business: Dr. Gloria Hill brought a sample of the bags being prepared to give to seniors at a nursing home (120 beds), Veterans at a memory care facility, and Bay Pines Veterans Hospital for the holidays. Bags contain a lap blanket and a bottle of water. 300+ bags are being prepared for distribution on Dec. 9th.

- **MVA Honor Award:** This would be given to the person who most represents what our organization is all about. A small committee will be appointed with Terry Miller to nominate and vote for this award. We want it to be a meaningful award (perhaps a \$500 gift card) to be given out at the January meeting. **We need to nominate a non-officer person for this award.**
- We will also introduce the 2023 Board Members and Officers.

New Business:

- Dr. Gloria Hill suggested we designate an area on our webpage to highlight the things we are doing for community outreach.
- It was suggested that we reinstall the Magic Jack phone system at the Office. Much discussion was had, and a final decision was not made.
- George Suther asked if the old Honeywell Retirees email account can be retired. – Yes.

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November 9, 2022**

New Business (continued):

- George Suther also mentioned Mail Chimp and that we email 500+ newsletters. George will turn this over to Thom Dupper and George will retire the HWL.com newsletter email.
- Al Shields asked if we were donating toys for kids. Al and Gloria will work this out.
- John Bowers mentioned the Annual Recognition Dinner for Board and Officers to be held on Friday, December 9th at Alfano's Restaurant & Lounge, 1702 Clearwater-Largo Road, Clearwater, FL 33756, (727) 584-2125. Please RSVP on JotForm.

December Staff Meeting and Board Meeting will be held on Wednesday, December 14th at 2:30 pm and 5:30 pm respectively. **Secretaries note: Someone please take notes at the Staff Meeting since I will not be able to get there for that meeting, but I will be there for the Board Meeting at 5:30 pm. THANKS!!**

Adjourn: Betty Held moved to adjourn the meeting at 3:30 pm, seconded by Gloria Hill, all approved.

Respectfully submitted,
Vivian O'Dell
Minnreg Recording Secretary