

Minnreg 2022 Officers Meeting Minutes

March 9, 2022

Seven (7) Officer/Staff members were in attendance and included Thom Dupper; Al Shields; Vivian O'Dell (Recording Secretary); Sam Janofsky; Dr. Gloria Hill; Shirley Murphy and Betty Held (Treasurer). Seven (1) Board of Directors present: John Bowers (Board Chairman). Three (3) General membership present: Deb Dupper, Dave Hewett, and George Suther.

Welcome: This meeting was called to order at 2:30 pm by Minnreg President, Thom Dupper.

President's Comments:

Approval of Minutes: The minutes of the February 9th, 2022 Minnreg Officers Meeting were emailed electronically on February 22, 2022 by Vivian O'Dell, Minnreg Secretary.

A motion was made by Sam Janofsky and seconded by Shirley Murphy to approve the minutes.

Old Business:

- Thom reviewed the Officers Action Register for updates.
- Shirley Murphy & Al Shields have completed an annual member events schedule. Thom mentioned that the cost of the 2022 Christmas Party will be around 3K.
- Sam Janofsky said he has attempted to introduce himself to MVA financial team, but a team member has changed, so this Action Item is still in process.
- Betty Held, Sam Janofsky, Thom Dupper and John Bowers will work together to complete the setup of accounts for MVA. This item is still in process.
- Vivian O'Dell is still working with George Suther to learn new system for RSVPs. Still in Process.
- Al Shields reported on cost sharing and carpooling for future events. Carpooling is a challenge. Hiring a bus is too expensive. Cost sharing should be brought up to the general membership. He also reported that the suggestion to increase dues is still in process.
- Dr. Gloria Hill reported on accumulating items from Amazon for volunteers, and this item is still in process because she needs the account categories.
- Thom Dupper reported on the formation of a task force for the Open House on April 9th. The task force has been formed and met once and created the agenda for set-up, scavenger hunt, and 6 door prizes. Officers and Board Members attendance at this event is mandatory.
- Dr. Gloria Hill reported that Tyrone Middle School has spent \$1,000 so far. We can visit at any time. It was suggested that we get a list from Robin of what they need, and we can purchase and deliver to them instead of them having to go through the foundation.

New Business:

- Thom talked about the budget and formation of a contingency fund for miscellaneous items. He then distributed packets to each officer who oversees a budget. There was discussion on the list of accounts and other contents of the packet.
- Next discussion was about the Member Section of the Website. This area is open to all members and holds all 2019 financial reports and minutes to the Officer's and Board Meetings. Thom will send out a monthly link for access.

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- George Suther suggested creating a section on the website for Policies and direction for “Info at” or “Help at” to assist navigation on the site.

New Business: (continued)

- Deb Dupper brought up a concern about storage at the office. She needs more space for the monthly decoration for our luncheons. She would like a designated area for each group who uses the area to store their equipment.
- Discussion ensued and it was decided that Dave Hewett would build shelves in the garage area. Also, Dave will purchase cabinets to install in one of the offices for office supplies.
- Thom brought up the Open House event and said they need help with set-up and clean-up.
- Thom recommended that we do all corporate correspondence from our new email accounts.

Good of the Order:

Next meeting will be April 6, 2022.

Adjourn:

Motion to adjourn at 3:35 made by Betty Held and seconded by Dr. Gloria Hill. All approved.

Respectfully submitted,
Vivian O'Dell
Minnreg Secretary